

Comox Valley Montessori Society
Oct 19, 2011

Present: Sherry Turnbull Megan Haut Tiffany Campbell Kathy Roberts
Trish McPhail Tammy Clark Skye-Myrbo Hill Carmen Constantino
Ocean Varney Michelle Burry Lisa Wilcox Kristi Walker
Jenn Johnson April Brosko Amy Valmorbida Sharene Popiel
LeighAnn Vaughan Erin Walsh

1. Call to Order – 7:37pm

2. Introductions

3. Adoption of the Agenda

It was regularly motioned and seconded that the agenda be accepted. CARRIED

4. Minutes

June and Sept minutes will be presented and adopted in the Nov meeting due to computer malfunction.

5. Reports

Administrator's Reports

Dan Costain: Opens up his time for questions: Michelle Burry asks if there are paper copies of the newsletter available, his reply: there is one posted on the bulletin board and some in the office.

Again Dan mentions the parking problems. He is offering to write a letter to the city regarding the proposal of a new crosswalk at the exit of the parking lot for the overflow neighborhood parking.

Trustee Report: Danny White: absent

Presidents Report: Ocean Varney: Thanks to Lisa and helpers for unpacking and labeling all the new Montessori materials.

Lots of parents have been in contact with fundraising ideas.

Noting that Keith Bennett's presentation about the New Preschool is not endorsed by the cvms and purely for knowledge only, she apologizes if his presence at the previous meeting came across as so.

Olivia Roberts: presents money she raised over the summer selling lemonade she raised \$57 for the cvms.

Treasurer's Report: Michelle Burry: reminder there is a drop box available in the office for checks and donations. Bank balance is approx. -\$21,000. Parent donations since June 1st-\$4,410 plus postdated checks of \$665. Fundraising-\$800. Expenses since June 1st-approx \$1,800 includes inventory purchases since June 1st of approx \$400. \$6,000 of supplies on order. She has authorized the use of \$4,000 more until more donations come in.

LeighAnne asks where and what the \$15,000 was spent on. Tiffany Campbell replies with the knowledge and it was tables, shelving, toys and other items. Michelle Hawkins has a complete list of all the items that have been ordered, Anne and Michelle were in charge of the orders that were meant for the full day Kindergarten classes this year.

Correspondence: Sherry Turnbull: Many emails already regarding registration for next year and a few families with infants wishing to get on waitlists! Planning on updating our blog more frequently, also hoping to post about the different materials used. Would love some ideas and articles to add to the blog please feel free in email input! Everyone is welcome to write on the blog!

Inventory: Lisa Wilcox: Since Sept added \$4,200 worth of materials and more backordered. Will be meeting with the teachers to determine what else they would like to order.

Old Business:

LeighAnn: class liaisons (T. Campbells:Carmen) (M. Hawkins: April and Erin) (A. Buchanans: Korina and Tammy) (N.Rippel: LeighAnn)

LeighAnn is sending out a letter to invite parents from Stephanie Custer's class to take on her class liaison. April will set up the shutter fly account for Stephanie's liaison.

Continuing with the development of the newsletter, this will be published once a month.

Fundraising: LeighAnne: will have a complete fundraising proposal next meeting, the ball is rolling, and will include a craft fair with a bit of a garden theme spin on it.

Michelle Burry suggests we make a fundraising and events calendar or outlook for the year, to make planning similar. Some forward thinking about what to come is needed. Ocean has agreed to work on a calendar.

We have decided to continue on with the High Tea and the Craft Fair fundraising efforts as long as the dates aren't too close together.

Michelle also states that we need to get it out to the members that their volunteer time is much needed as well as donations.

Fundscrip PowerPoint demonstrations by LeighAnn and Erin: This program is great for those who cannot write a donation checks to the cvms but in return write the checks for the gift cards they are purchasing. LeighAnn and Erin are willing to help anyone sign up anytime.

New Business: new fundraisers-Ziva spa Kristy Walker presenting: Co-owner of Ziva, offering promotional gift cards for \$90 but worth \$180 of spa services and donating \$15 per every gift card. This makes 18% profit for the cvms.

Motion on the Floor in favor of the Ziva Spa fundraiser for November: All in Favor.

Ocean has suggested and agreed to meet with Kristi to help plan the execution of this fundraiser.

Meeting Adjourned: 8:45pm